

**\*\*PROJECTNAME\*\*  
Test Summary Report**

**\*\*Version 1.0 Draft 1\*\***

Prepared by:

**\*\*TESTERNAME\*\*  
Software Quality Engineer**

**\*\*COMPLETION DATE\*\***

## Document Revision History

Revision Date	Version	Description	Author
<b>**COMPLETION DATE**</b>	<b>**Version 1.0, Draft 1**</b>	Initial Version	<b>**TESTERNAME**</b>

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## **1. Project Overview**

This Test Summary Report describes the validation effort utilized by COMPANY Department to ensure the **\*\*PROJECTNAME\*\*** system is validated for intended use. This document details the results of the system testing. System test case execution commenced on **\*\*STARTDATE\*\*** and final validation testing was completed on **\*\*ENDDATE\*\***.

## **2. Clarifications**

**\*\*LIST CLARIFICATIONS FROM SOPS AND TEST PLAN HERE IF APPLICABLE\*\***

## **3. Deviations**

**\*\*LIST DEVIATIONS FROM SOPS AND TEST PLAN HERE\*\***

Additional deviations are listed in the **\*\*PROJECTNAME\*\*** Test Plan.

## **4. Testing Summary**

## **5. Training**

## **6. Release to Production**

## **7. References**

## **8. Conclusions**

Based upon the information gathered during the validation process as outlined in SOP the **\*\*PROJECTNAME\*\*** system is validated and approved for use.

## 9. Test Case Results

### Run #1

Test Case #	Test Case Title	Pass/Fail	Defect #
1			
2			
3			
4			
5			

### Run #2

Test Case #	Test Case Title	Pass/Fail	Defect #

### Run #3

Test Case #	Test Case Title	Pass/Fail	Defect #

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## 10. Defect Log

Defect Number	Failed test case & step(s)	Severity	Subject	Description	Acceptable Failure and explanation

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## **11. Traceability Matrix**

Mapping of Requirements to test case numbers.

**\*\* INSERT TRACE MATRIX HERE \*\***

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## 12. Test Summary Report Approval

### Signatures

Printed Name / Title	Signature	Date
<b>**PROJECTMANAGER**</b> COMPANY, Project Manager		
<b>**TESTERNAME**</b> COMPANY, Software Quality Engineer		
<b>**DEVELOPER**</b> COMPANY, Systems Developer		